

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
BOARD OF EDUCATION MEETING
THURSDAY, AUGUST 15, 2019
7:00 P.M. – LIBRARY

****REVISED AGENDA****

- I. Call to Order
- II. Roll Call
- III. Audience
- IV. Consent Agenda **
 - Minutes of regular meeting held July 18, 2019
 - Minutes of closed meeting held July 18, 2019
 - August Bills Payable
 - July Treasurer's Report
 - Destruction of closed meeting audio recording from February 15, 2018
- V. Superintendent's Report
 - A. Presentation of New Faculty Members
 - B. Therapy Dog Presentation**
 - C. Enrollment Update
 - D. School Board Policy Modifications – First Reading**
 - E. BoardBook**
 - F. November Board of Education Meeting Date Change**
 - G. DM Group**
 - H. Personnel**
 - I. Principal's Report
- VI. Business Affairs
 - A. Evidence-Based Funding Model Update
- VII. Other Business
 - A. FOIA-Empower Illinois
- VIII. Closed Session
 - A. Collective negotiating matters between the public body and its employees or their representatives. 5 ILCS 120/2 (c)(2)**
 - B. The appointment, employment, compensation, discipline, performance or dismissal of specific employees. 5 ILCS 120/2(c)(1)**
 - C. Pending Litigation. 5 ILCS 120/2 (c)(11)
- IX. Action items from closed session discussion**
 - A. Potential Board action regarding collective bargaining**
 - B. Potential Board action regarding personnel**
- X. Adjourn

** Indicates possible action item in open session

The next regular Board of Education meeting will be held on Thursday, September 12, 2019

**GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
BOARD OF EDUCATION MEETING
THURSDAY, AUGUST 15, 2019
7:00 P.M. – LIBRARY**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Audience
- IV. Consent Agenda **
 - Minutes of regular meeting held July 18, 2019
 - Minutes of closed meeting held July 18, 2019
 - August Bills Payable
 - July Treasurer's Report
 - Destruction of closed meeting audio recording from February 15, 2018
- V. Superintendent's Report
 - A. Presentation of New Faculty Members
 - B. Therapy Dog Presentation**
 - C. Enrollment Update
 - D. School Board Policy Modifications – First Reading**
 - E. BoardBook**
 - F. November Board of Education Meeting Date Change**
 - G. DM Group**
 - H. Personnel**
 - I. Principal's Report
- VI. Business Affairs
 - A. Evidence-Based Funding Model Update
- VII. Other Business
 - A. FOIA-Empower Illinois
- VIII. Closed Session
 - A. Collective negotiating matters between the public body and its employees or their representatives. 5 ILCS 120/2 (c)(2)**
 - B. The appointment, employment, compensation, discipline, performance or dismissal of specific employees. 5 ILCS 120/2(c)(1)**
- IX. Action items from closed session discussion**
 - A. Potential Board action regarding collective bargaining**
 - B. Potential Board action regarding personnel**
- X. Adjourn

** Indicates possible action item in open session

The next regular Board of Education meeting will be held on Thursday, September 12, 2019

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124 MINUTES OF BOARD OF EDUCATION MEETING JULY 18, 2019

CALL TO ORDER AND ROLL CALL

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, July 18, 2019 and called to order at 7:00 p.m. in the Library of Grant Community High School, 285 E. Grand Avenue, Fox Lake. All those in attendance stood to recite the Pledge of Allegiance.

On Roll Call, the following Members were found to be present:

Steve Hill, President
Paul LaRoche, Vice President
Ivy Fleming, Member
John Jared, Member
Kathy Kusiak, Member
Bob Yanik, Member

Members absent:

Ruth Michniewicz, Secretary

Administration present:

Dr. Christine A. Sefcik, Superintendent
Mrs. Beth Reich, Business Manager
Mr. Jeremy Schmidt, Principal
Mr. Greg Urbaniak, Dir. Curriculum, Instruction, & Assessments
Mr. Tom Ross, Athletic Director

Paul LaRoche served as Secretary Pro Tem in the absence of Secretary, Ruth Michniewicz

AUDIENCE

Jason Thormo, Michael Smith, Alex Alva, Justin Splitt, Mrs. Smith

CONSENT AGENDA

Minutes of regular meeting held June 20, 2019

Minutes of closed meeting held June 20, 2019

June and July Bills Payable

June Treasurer's Report

Destruction of closed meeting audio recording from January 18, 2018

Quarterly list of authorized depositories, investment managers, dealers, and brokers

** A motion was made by Mr. LaRoche, second by Mr. Jared to approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: LaRoche, Fleming, Jared, Kusiak, Yanik, Hill

Nay: None

Absent: Michniewicz

Motion – **Passed**

SUPERINTENDENT'S REPORT

Student Athlete Recognition

Dr. Sefcik asked Tom Ross, Athletic Director to introduce the student athletes, Jason Thormo, Michael Smith, Alex Alva, and Justin Splitt, who were recognized for their success on the boys' varsity track and field team at State Competition. Jason Thormo earned a 3A State Championship in the 400 m and as a member of the 4x400m along with Michael Smith, Alex Alva, and Justin Splitt. Dr. Sefcik and President Hill presented the athletes with a certificate to commemorate their accomplishment.

Therapy Dog Presentation

Dr. Sefcik asked to table this item.

Community Youth Network Counseling Support

Dr. Sefcik discussed mental health supports provided to students in need. She recommended a one-year agreement for Community Youth Network to provide one day of counseling services per week at a cost of \$10,500. CYN provides individual and group mental health support and will supplement the services of our Student Services Team.

** A motion was made by Mr. Yanik, second by Mrs. Fleming to approve the one-year agreement with Community Youth Network at a cost of \$10,500 for one day of counseling services per week.

Votes were taken by roll call. Votes were cast as follows:

Aye: Fleming, Jared, Kusiak, Yanik, Hill, LaRoche

Nay: None

Absent: Michniewicz

Motion – **Passed**

Student Performance and Achievement Data

Dr. Sefcik invited Greg Urbaniak, Director of Curriculum, Instruction, and Assessments to provide his Annual Report of Student Performance and Achievement. He covered items such as SAT/PSAT Performance (pgs. 4-5), Junior Class Summary (pgs. 6-7), Benchmark Performance (pg. 8) Sophomore Class (pg. 11), Freshman Class (pg. 12), AP Data History, AP Exam History, MAP Data, and the Technology Survey.

Spring Athletic Update

Dr. Sefcik asked Tom Ross, Athletic Director, to detail the spring season athletic accomplishments for Badminton, Baseball, Lacrosse, Softball, Girls' Soccer, Boys' Track, Girls' Track, Boys' Tennis, and Boys' Volleyball. Included in each sport's report was participation, season record and accomplishments, academic achievements, community service participation, and highlights.

Student Participation Data – Co-Curricular & Extracurricular Activities

Dr. Sefcik presented student participation data for the 2018/19 school year for co-curricular and extracurricular activities. Both enjoyed increases in participation: co-curricular by an average of 2.95% and extracurricular by an average of 16.24%. Overall student participation increased by 11.94% with 70.15% of all students participating. There were 3 new clubs, 2 new athletic programs and the addition of a second late bus run to expand programs and accommodate student attendance.

Consolidated District Plan

Dr. Sefcik reported that recent changes to the federal grant application and management process consolidates the application of all 12 of the federal grants that may be available with the new Consolidated District Plan. All departments that previously completed their own grant applications

have collaborated on the development of the Consolidated District Plan. The Board is required to approve it annually.

** A motion was made by Mr. LaRoche, second by Mr. Jared to approve the Consolidated District Plan as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Kusiak, Yanik, Hill, LaRoche, Fleming

Nay: None

Absent: Michniewicz

Motion – **Passed**

Personnel

Dr. Sefcik recommended the employment of the following individuals:

- Colt Foerch, Math Teacher, BA Step 1
- James McDunn, Technology Teacher, MA+30 Step 5
- Emily Troemel, Teacher Aide, \$14.88/hr.
- Ben Burnet, Head Girls' Soccer Coach
- Madeline Lyon, Asst. Boys' Soccer Coach
- Hilda Serna, Food Services, \$10/hr., starting 8/12/2019
- Michael Barberini, Transportation, \$19.35/hr., starting 8/6/2019

She recommended accepting the resignation from the following individuals:

- Madeline Kerr, freshman Girls' Basketball coach and Girls' Softball coach
- Linda Markiewicz, Food Services, verbal resignation, effective immediately

She recommended retroactive hourly adjustment for Marissa Myers, additional \$1/hr. from 2/26/2019 through 5/29/2019, for additional duties performed for employee on leave of absence. Notification was given of the FMLA for Victoria Shifley, beginning October 30, 2019 through February 10, 2020

** A motion was made by Mr. Jared, second by Mr. Yanik to approve the personnel recommendations as presented

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Yanik, Hill, LaRoche, Fleming, Jared

Nay: None

Absent: Michniewicz

Motion – **Passed**

Principal's Report

Mr. Schmidt presented his monthly report which included information on CPI Training, Future Ready Schools Updates, Summer Curriculum Work and Professional Development, Summer School, and Back-to-School Planning.

BUSINESS AFFAIRS

Athletic Trainer Bid Recommendation

Mrs. Reich reported that we issued a bid for athletic trainer services for a three-year period and solicited two companies and two hospitals. One bid was received and opened on July 8 at 9:00 am. She recommended accepting the bid from Athletico in the amount of \$122,210 for the 3-year contract.

** A motion was made by Mr. Yanik, second by Mrs. Kusiak to approve the 3-year contract with Athletico for athletic trainer services as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Yanik, Hill, LaRoche, Fleming, Jared, Kusiak
Nay: None
Absent: Michniewicz

Motion – **Passed**

Per Mar Security 2019/20 Contract

Mrs. Reich informed the Board that we have contracted with Per Mar Security Services for several years for security guards who perform safety and security tasks before, during, and after school. We have had seven full-time security guards and one lead guard. We expect to continue with the same number of guards and in an effort to retain guards and create consistency, we propose a wage increase. Recommend approval of the 1-year contract with Per Mar Security Services as presented.

** A motion was made by Mrs. Fleming, second by Mrs. Kusiak to approve the Per Mar Security 2019/20 Contract, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hill, LaRoche, Fleming, Jared, Kusiak, Yanik
Nay: None
Absent: Michniewicz

Motion – **Passed**

Science Supplies Bid Recommendation

Mrs. Reich stated that AP Environmental Science will be offered for the first time in the 2019/20 school year. The total cost of science supplies now tops the required limit and requires us to issue bids. Five companies were directly solicited and four companies submitted bids. She recommended approval of the bid award as presented.

** A motion was made by Mrs. Kusiak, second by Mr. Yanik to approve the science supplies bid award as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: LaRoche, Fleming, Jared, Kusiak, Yanik, Hill
Nay: None
Absent: Michniewicz

Motion – **Passed**

Construction Update

Mrs. Reich gave an updated on summer construction including the computer labs-paint, drywall, floors, lights are in. The rooftop unit has been delivered and will be installed with structural steel by a crane next week. A few items to complete in the bathrooms were identified by the plumbing inspector. The north parking lot was sealed and striped. Eriksson Engineering is preparing design to redo the front parking lot next year.

OTHER BUSINESS

A FOIA from SmartProcure was received and fulfilled.

Dr. Sefcik suggested moving the November Board meeting from November 21 to November 14 to allow interested Board members to attend the Joint conference pre-workshops.

CLOSED SESSION

- ** At 8:10 p.m. a motion was made by Mr. Jared, second by Mr. Yanik to go into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1); and collective negotiating matters between the public body and its employees or their representatives 5 ILCS 120/2 (c)(2).

Votes were taken by roll call. Votes were cast as follows:

Aye: Fleming, Jared, Kusiak, Yanik, Hill, LaRoche

Nay: None

Absent: Michniewicz

Motion – **Passed**

- ** At 8:27 p.m. a motion was made by Mr. Jared, second by Mrs. Kusiak to end closed session and return to open session.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Kusiak, Yanik, Hill, LaRoche, Fleming

Nay: None

Absent: Michniewicz

Motion – **Passed**

ACTION ITEMS FROM CLOSED SESSION

No action was taken.

ADJOURN

- ** At 8:30 p.m. a motion was made by Mr. Yanik, second by Mrs. Fleming to adjourn the meeting.

Steve Hill, President

Paul LaRoche, Secretary Pro Tem

Grant Community High School District 124
AP Invoice Listing Report
August 15, 2019

| | | |
|-----------------|-----|----------------|
| Total Invoices: | 328 | \$2,419,943.23 |
|-----------------|-----|----------------|

| FD | SOURCE | 2019-20 ANNUAL BUDGET | July 2019-20 MONTHLY ACTIVITY | 2019-20 FYTD ACTIVITY | 2019-20 BALANCE | 2019-20 FYTD % |
|----------------------|-------------------------------|--------------------------|----------------------------------|--------------------------|--------------------|-------------------|
| 10 | EDUCATION FUND | | | | | |
| 10 | REVENUE FROM LOCAL SOURCES | 16,607,473.00 | 519,995.13 | 519,995.13 | 16,087,477.87 | 3.13 |
| 10 | FLOW THROUGH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10 | STATE SOURCES | 16,892,429.00 | 254.08 | 254.08 | 16,892,174.92 | 0.00 |
| 10 | FEDERAL SOURCES | 937,344.00 | 85,306.53 | 85,306.53 | 852,037.47 | 9.10 |
| 10 | TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10 | EDUCATION FUND | 34,437,246.00 | 605,555.74 | 605,555.74 | 33,831,690.26 | 1.76 |
| 20 | OPERATIONS & MAINTENANCE FUND | | | | | |
| 20 | REVENUE FROM LOCAL SOURCES | 4,420,574.00 | 97,866.99 | 97,866.99 | 4,322,707.01 | 2.21 |
| 20 | STATE SOURCES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20 | TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20 | OPERATIONS & MAINTENANCE F | 4,420,574.00 | 97,866.99 | 97,866.99 | 4,322,707.01 | 2.21 |
| 30 | DEBT SERVICE FUND | | | | | |
| 30 | REVENUE FROM LOCAL SOURCES | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 30 | TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30 | DEBT SERVICE FUND | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 40 | TRANSPORTATION FUND | | | | | |
| 40 | REVENUE FROM LOCAL SOURCES | 486,064.00 | 19,502.59 | 19,502.59 | 466,561.41 | 4.01 |
| 40 | STATE SOURCES | 1,350,000.00 | 0.00 | 0.00 | 1,350,000.00 | 0.00 |
| 40 | TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 40 | TRANSPORTATION FUND | 1,836,064.00 | 19,502.59 | 19,502.59 | 1,816,561.41 | 1.06 |
| 50 | I.M.R.F./SOCIAL SECURITY FUND | | | | | |
| 50 | REVENUE FROM LOCAL SOURCES | 839,809.00 | 17,738.33 | 17,738.33 | 822,070.67 | 2.11 |
| 50 | I.M.R.F./SOCIAL SECURITY F | 839,809.00 | 17,738.33 | 17,738.33 | 822,070.67 | 2.11 |
| 60 | CAPITAL PROJECTS FUND | | | | | |
| 60 | REVENUE FROM LOCAL SOURCES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 60 | TRANSFERS | 1,800,000.00 | 0.00 | 0.00 | 1,800,000.00 | 0.00 |
| 60 | CAPITAL PROJECTS FUND | 1,800,000.00 | 0.00 | 0.00 | 1,800,000.00 | 0.00 |
| 70 | WORKING CASH FUND | | | | | |
| 70 | REVENUE FROM LOCAL SOURCES | 383,891.00 | 7,795.23 | 7,795.23 | 376,095.77 | 2.03 |
| 70 | WORKING CASH FUND | 383,891.00 | 7,795.23 | 7,795.23 | 376,095.77 | 2.03 |
| Grand Revenue Totals | | 43,718,584.00 | 748,458.88 | 748,458.88 | 42,970,125.12 | 1.71 |

| FD | OBJ | OBJ | 2019-20 ANNUAL BUDGET | July 2019-20 MONTHLY ACTIVITY | 2019-20 FYTD ACTIVITY | 2019-20 BALANCE | 2019-20 FY % |
|----|------|-------------------------------|--------------------------|----------------------------------|--------------------------|--------------------|-----------------|
| 10 | | EDUCATION FUND | | | | | |
| 10 | 1--- | SALARIES | 14,314,825.00 | 1,055,978.08 | 1,055,978.08 | 13,258,846.92 | 7.38 |
| 10 | 2--- | BENEFITS | 3,155,866.00 | 445,816.06 | 445,816.06 | 2,710,049.94 | 14.13 |
| 10 | 3--- | PURCHASED SERVICES | 2,347,129.00 | 257,814.08 | 257,814.08 | 2,089,314.92 | 10.98 |
| 10 | 4--- | SUPPLIES | 1,604,811.00 | 130,088.81 | 130,088.81 | 1,170,535.99 | 8.11 |
| 10 | 5--- | CAPITAL OUTLAY | 360,975.00 | -699.00 | -699.00 | 226,856.26 | -0.19 |
| 10 | 6--- | OTHER OBJECTS | 2,732,146.00 | 16,565.14 | 16,565.14 | 2,713,869.52 | 0.61 |
| 10 | 7--- | NON-CAP EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10 | 8--- | TUITION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10 | ---- | EDUCATION FUND | 24,515,752.00 | 1,905,563.17 | 1,905,563.17 | 22,169,473.55 | 7.77 |
| 20 | | OPERATIONS & MAINTENANCE FUND | | | | | |
| 20 | 1--- | SALARIES | 1,080,962.00 | 74,641.46 | 74,641.46 | 1,006,320.54 | 6.91 |
| 20 | 2--- | BENEFITS | 218,471.00 | 12,635.60 | 12,635.60 | 205,835.40 | 5.78 |
| 20 | 3--- | PURCHASED SERVICES | 932,464.00 | -6,386.84 | -6,386.84 | 904,931.09 | -0.68 |
| 20 | 4--- | SUPPLIES | 861,000.00 | 46,232.94 | 46,232.94 | 814,767.06 | 5.37 |
| 20 | 5--- | CAPITAL OUTLAY | 377,177.00 | 23,492.50 | 23,492.50 | -15,923.09 | 6.23 |
| 20 | 6--- | OTHER OBJECTS | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 20 | 7--- | NON-CAP EQUIPMENT | 1,800,000.00 | 0.00 | 0.00 | 1,800,000.00 | 0.00 |
| 20 | ---- | OPERATIONS & MAINTENANCE FUND | 5,270,574.00 | 150,615.66 | 150,615.66 | 4,716,431.00 | 2.86 |
| 30 | | DEBT SERVICE FUND | | | | | |
| 30 | 6--- | OTHER OBJECTS | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 30 | ---- | DEBT SERVICE FUND | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 40 | | TRANSPORTATION FUND | | | | | |
| 40 | 1--- | SALARIES | 570,000.00 | 43,522.58 | 43,522.58 | 526,477.42 | 7.64 |
| 40 | 2--- | BENEFITS | 143,100.00 | 11,917.44 | 11,917.44 | 131,182.56 | 8.33 |
| 40 | 3--- | PURCHASED SERVICES | 1,417,000.00 | 451,274.00 | 451,274.00 | 965,726.00 | 31.85 |
| 40 | 4--- | SUPPLIES | 81,000.00 | 519.65 | 519.65 | 80,480.35 | 0.64 |
| 40 | 5--- | CAPITAL OUTLAY | 40,000.00 | 38,196.00 | 38,196.00 | 1,804.00 | 95.49 |
| 40 | 6--- | OTHER OBJECTS | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 40 | 7--- | NON-CAP EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 40 | ---- | TRANSPORTATION FUND | 2,252,100.00 | 545,429.67 | 545,429.67 | 1,706,670.33 | 24.22 |
| 50 | | I.M.R.F./SOCIAL SECURITY FUND | | | | | |
| 50 | 2--- | BENEFITS | 839,809.00 | 52,019.59 | 52,019.59 | 787,789.41 | 6.19 |
| 50 | ---- | I.M.R.F./SOCIAL SECURITY FUND | 839,809.00 | 52,019.59 | 52,019.59 | 787,789.41 | 6.19 |
| 60 | | CAPITAL PROJECTS FUND | | | | | |
| 60 | 5--- | CAPITAL OUTLAY | 1,800,000.00 | 471,873.33 | 471,873.33 | 1,328,126.67 | 26.22 |
| 60 | 7--- | NON-CAP EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 60 | ---- | CAPITAL PROJECTS FUND | 1,800,000.00 | 471,873.33 | 471,873.33 | 1,328,126.67 | 26.22 |

| <u>FD</u> | <u>OBJ</u> | <u>OBJ</u> | 2019-20 | July 2019-20 | 2019-20 | 2019-20 | 2019-20 |
|----------------------|------------|-------------------|----------------------|-------------------------|----------------------|----------------|-------------|
| | | | <u>ANNUAL BUDGET</u> | <u>MONTHLY ACTIVITY</u> | <u>FYTD ACTIVITY</u> | <u>BALANCE</u> | <u>FY %</u> |
| 70 | | WORKING CASH FUND | | | | | |
| 70 | 6--- | OTHER OBJECTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70 | 7--- | NON-CAP EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70 | ---- | WORKING CASH FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grand Expense Totals | | | 34,680,235.00 | 3,125,501.42 | 3,125,501.42 | 30,710,490.96 | 9.01 |

Number of Accounts: 1067

***** End of report *****

GRANT COMM. HIGH SCHOOL DISTRICT #124 PROPERTY TAX DISTRIBUTION 2019

E.A.V. 871,338,778

TOTAL EXTENSION 21,186,898.67

| RATES | 1.743 | 0.500 | 0.053 | 0.042 | 0.045 | 0.042 | 0.000 | 0.006 | | |
|--------------------------|---------------|--------|--------------|--------------|------------|------------|------------|------------|-------|-----------|
| % OF TOTAL DISTRIBUTION | 71.69% | 20.58% | 2.17% | 1.73% | 1.85% | 1.73% | 0.00% | 0.24% | | |
| DATE | AMOUNT | % | EDUCATION | O & M | TRANS. | IMRF | FICA | W.C. | B & I | SEDOL |
| ===== | | | | | | | | | | |
| 05/16/19 | 156,122.51 | 0.74% | 111,917.31 | 32,131.12 | 3,393.62 | 2,707.76 | 2,888.24 | 2,707.76 | 0.00 | 376.70 |
| 06/06/19 | 2,350,503.06 | 11.09% | 1,684,971.51 | 483,750.26 | 51,092.64 | 40,766.62 | 43,483.94 | 40,766.62 | 0.00 | 5,671.48 |
| 06/13/19 | 4,912,457.89 | 23.19% | 3,521,523.42 | 1,011,018.79 | 106,781.58 | 85,200.61 | 90,879.71 | 85,200.61 | 0.00 | 11,853.17 |
| 06/27/19 | 2,993,355.70 | 14.13% | 2,145,804.09 | 616,053.90 | 65,066.26 | 51,916.11 | 55,376.61 | 51,916.11 | 0.00 | 7,222.61 |
| 07/18/19 | 449,293.22 | 2.12% | 322,078.40 | 92,467.74 | 9,766.24 | 7,792.44 | 8,311.85 | 7,792.44 | 0.00 | 1,084.09 |
| 08/15/19 | | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09/05/19 | | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09/12/19 | | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09/26/19 | | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10/17/19 | | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 11/14/19 | | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 12/05/19 | | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Special | | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest | | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTALS (without int.) | 10,861,732.38 | 51.3% | 7,786,294.73 | 2,235,421.82 | 236,100.34 | 188,383.54 | 200,940.36 | 188,383.54 | 0.00 | 26,208.06 |

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124

INVESTMENT SCHEDULE AS OF JULY 31, 2019

PMA FINANCIAL NETWORK, INC.

| 10687-101 | Trans. | Date | Date | | | | | | | | | | |
|-----------|----------|----------|-------|---------------------------|--------------|-------|--------------|----------|-------|------------|------------|------------|-----------|
| No. | Placed | Matures | Type | Location | Cost Basis | Yield | EDUC | BLDG | B & I | TRANS | IMRF/FICA | WORK CSH | INT. EST. |
| 260638 | 09/06/18 | 08/14/19 | CD | Bank of China | 244,400.00 | 2.37 | 244,400.00 | | | | | | 5,429.84 |
| 260639 | 09/06/18 | 08/14/19 | CD | First Community Bank/F | 244,400.00 | 2.37 | 244,400.00 | | | | | | 5,433.02 |
| 260640 | 09/06/18 | 08/14/19 | CD | Newbank, NA | 99,000.00 | 2.37 | 99,000.00 | | | | | | 2,200.77 |
| 260641 | 09/06/18 | 08/14/19 | CD | BMO Harris Bank, N.A. | 1,812,200.00 | 2.37 | 1,812,200.00 | | | | | | 40,259.74 |
| 259410 | 08/16/18 | 08/29/19 | CD | Bank of Versailles | 100,000.00 | 2.31 | 100,000.00 | | | | | | 2,392.28 |
| 259409 | 08/16/18 | 08/29/19 | CD | CFG Community Bank | 200,000.00 | 2.39 | | | | | | 200,000.00 | 4,955.43 |
| 40613 | 09/12/17 | 09/12/19 | DTC | American Express Bank | 247,000.00 | 1.75 | 200,000.00 | | | | | 47,000.00 | 8,645.00 |
| 40611 | 09/13/17 | 09/13/19 | DTC | Goldman Sachs Bank | 247,241.84 | 1.70 | | | | 100,000.00 | 100,000.00 | 47,241.84 | 8,406.22 |
| 40612 | 09/13/17 | 09/13/19 | DTC | Discover Bank | 247,000.00 | 1.75 | 247,000.00 | | | | | | 8,645.00 |
| 261095 | 09/13/18 | 09/13/19 | CD | Leighas State Bank | 244,000.00 | 2.44 | 244,000.00 | | | | | | 5,953.60 |
| 261094 | 09/13/18 | 09/13/19 | CD | First Bank of Ohio | 244,000.00 | 2.44 | 244,000.00 | | | | | | 5,953.60 |
| 246531 | 09/28/17 | 09/30/19 | CD | American NB - Fox Cille | 242,600.00 | 1.47 | 242,600.00 | | | | | | 7,140.25 |
| 271503 | 06/07/19 | 10/10/19 | TS | Term Series-ISDLAF | 1,100,000.00 | 2.27 | 1,100,000.00 | | | | | | 8,551.38 |
| 264023 | 12/13/18 | 10/11/19 | CD | Orratown Bank | 244,700.00 | 2.58 | 244,700.00 | | | | | | 5,223.58 |
| 264022 | 12/13/18 | 10/11/19 | CD | Madison Bank, Nat'l Assoc | 244,700.00 | 2.58 | 44,700.00 | | | 200,000.00 | | | 5,228.64 |
| 265605 | 02/01/19 | 10/11/19 | CD | Bank Leumi USA | 205,000.00 | 2.45 | 205,000.00 | | | | | | 3,467.60 |
| 265606 | 02/01/19 | 10/11/19 | CD | Prudential Bank | 95,000.00 | 2.45 | 95,000.00 | | | | | | 1,606.93 |
| 269120 | 05/02/19 | 10/31/19 | CDART | Various | 700,000.00 | 2.37 | 500,000.00 | | | 100,000.00 | | 100,000.00 | 8,287.42 |
| 41103 | 11/22/17 | 11/22/19 | DTC | Morgan Stanley Private | 247,000.00 | 1.75 | 247,000.00 | | | | | | 8,645.00 |
| 41102 | 11/22/17 | 11/22/19 | DTC | Morgan Stanley Private | 247,000.00 | 1.80 | 247,000.00 | | | | | | 8,770.00 |
| 271169 | 06/06/19 | 11/22/19 | CD | Texas Capital Bank | 247,300.00 | 2.31 | 205,100.00 | | | 42,200.00 | | | 2,647.38 |
| 271170 | 06/06/19 | 11/22/19 | CD | Pacific Western Bank | 247,400.00 | 2.19 | | | | 207,800.00 | 39,600.00 | | 2,502.95 |
| 271171 | 06/06/19 | 11/22/19 | CD | East Boston Savings Ban | 110,400.00 | 2.15 | | | | | 110,400.00 | | 1,099.02 |
| 271172 | 06/06/19 | 11/22/19 | CD | CIBC Bank USA/Private | 247,400.00 | 2.23 | 247,400.00 | | | | | | 2,559.07 |
| 271173 | 06/06/19 | 11/22/19 | CD | Northwest Savings Bank | 247,500.00 | 2.15 | 247,500.00 | | | | | | 2,464.29 |
| 254973 | 06/07/18 | 12/04/19 | CD | Financial Federal Bank | 241,000.00 | 2.40 | 241,000.00 | | | | | | 8,636.39 |
| 272106 | 06/14/19 | 12/12/19 | CD | TBK Bank, SSB/ The Ne | 105,600.00 | 2.15 | 105,600.00 | | | | | | 1,125.87 |
| 272105 | 06/14/19 | 12/12/19 | CD | Bank 7 | 247,200.00 | 2.21 | 47,200.00 | | | 100,000.00 | 100,000.00 | | 2,712.79 |
| 272104 | 06/14/19 | 12/12/19 | CD | Bremer Bank, NA | 247,200.00 | 2.22 | 147,200.00 | | | | | 100,000.00 | 2,721.37 |
| 264021 | 12/13/18 | 12/13/19 | CD | Global Bank | 243,400.00 | 2.64 | 243,400.00 | | | | | | 6,431.85 |
| 264020 | 12/13/18 | 12/13/19 | CD | Northeast Community B | 243,000.00 | 2.78 | 243,000.00 | | | | | | 6,755.53 |
| 42515 | 06/20/18 | 12/20/19 | DTC | TCF National Bank | 246,144.17 | 2.46 | 246,144.17 | | | | | | 6,153.60 |
| 247579 | 07/24/19 | 12/20/19 | CD | Landmark Community B | 247,900.00 | 2.04 | | | | | | 247,900.00 | 2,066.96 |
| 274580 | 07/24/19 | 12/20/19 | CD | Bank OZK | 247,900.00 | 2.03 | | | | | | 247,900.00 | 2,050.38 |
| 256863 | 06/28/18 | 12/26/19 | CD | Providence Bank & Trust | 240,700.00 | 2.48 | 240,700.00 | | | | | | 8,951.94 |
| 42479 | 06/27/18 | 12/27/19 | DTC | Pinnacle Bank TN | 249,183.27 | 2.50 | 249,183.27 | | | | | | 6,229.00 |
| 264526 | 01/02/19 | 01/02/20 | CD | Grand Bank | 243,600.00 | 2.59 | 243,600.00 | | | | | | 6,315.23 |
| 41406 | 01/12/18 | 01/13/20 | DTC | Stearns Bank, NA | 249,097.81 | 1.88 | 149,097.81 | | | 100,000.00 | | | 4,683.04 |
| 265602 | 02/01/19 | 02/03/20 | CD | Bank of Washington | 243,600.00 | 2.54 | 243,600.00 | | | | | | 6,225.71 |
| 265603 | 02/01/19 | 02/03/20 | CD | Belmont Bank & Trust C | 243,500.00 | 2.58 | 243,500.00 | | | | | | 6,305.33 |
| 265604 | 02/01/19 | 02/03/20 | CD | Preferred Bank | 243,600.00 | 2.55 | 243,600.00 | | | | | | 6,244.12 |
| 260636 | 09/06/18 | 03/04/20 | CD | First Community Bank | 232,000.00 | 2.48 | 232,000.00 | | | | | | 8,596.60 |
| 260637 | 09/06/18 | 03/04/20 | CD | Security Bank | 240,700.00 | 2.48 | 240,700.00 | | | | | | 8,913.58 |
| 260635 | 09/06/18 | 03/06/20 | CD | EagleBank | 240,600.00 | 2.53 | 240,600.00 | | | | | | 9,119.25 |
| 261093 | 09/13/18 | 03/11/20 | CD | Capital Bank, NA | 240,600.00 | 2.60 | 240,600.00 | | | | | | 9,342.31 |
| 42835 | 09/14/18 | 03/16/20 | DTC | Comenity Capital Bank | 249,183.60 | 2.55 | | | | | | 249,183.60 | 11,437.52 |
| 273355 | 06/27/19 | 03/20/20 | CD | Centier Bank | 246,500.00 | 1.90 | | | | | | 246,500.00 | 3,422.85 |
| 42905 | 09/26/18 | 03/26/20 | DTC | Firststate First Bank, NA | 249,146.28 | 2.56 | 245,800.00 | 3,346.28 | | | | | 11,480.66 |
| 269101 | 04/29/19 | 04/08/20 | CD | Western Alliance Bank, C | 244,200.00 | 2.33 | 144,200.00 | | | | | 100,000.00 | 5,684.98 |
| 43040 | 10/10/18 | 04/13/20 | DTC | First Financial Bank | 246,072.31 | 2.68 | 246,072.31 | | | | | | 11,870.52 |
| 43234 | 10/26/18 | 04/27/20 | DTC | Wells Fargo Bank, NA | 60,044.15 | 2.75 | | | | | 60,044.15 | | 2,790.00 |
| 43233 | 10/26/18 | 04/27/20 | DTC | Compass Bank | 240,140.49 | 2.76 | 240,140.49 | | | | | | 11,923.20 |
| 269099 | 04/29/19 | 04/28/20 | CD | Firstport Private Bank | 244,200.00 | 2.31 | 144,200.00 | | | 100,000.00 | | | 5,625.61 |
| 269100 | 04/29/19 | 04/28/20 | CD | T Bank, NA | 244,200.00 | 2.31 | 144,200.00 | | | | 100,000.00 | | 5,641.41 |
| 269102 | 04/29/19 | 04/28/20 | CD | Brookline Bank | 244,300.00 | 2.32 | 244,300.00 | | | | | | 5,657.48 |
| 271165 | 06/06/19 | 06/05/20 | CD | Nexbank, SSB | 244,300.00 | 2.30 | 244,300.00 | | | | | | 5,617.18 |
| 271166 | 06/06/19 | 06/05/20 | CD | Crystal Lake B&T-Wintn | 244,300.00 | 2.30 | 244,300.00 | | | | | | 5,611.59 |

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
INVESTMENT SCHEDULE AS OF JULY 31, 2019
PMA FINANCIAL NETWORK, INC.

| 10887-101 | | | | | | | | | | | | | |
|-----------|----------|----------|------|----------------------------|---------------|-------|---------------|--------------|------------|--------------|------------|--------------|-----------|
| Trans. | Date | Date | | | | | | | | | | | |
| No. | Placed | Matures | Type | Location | Cost Basis | Yield | EDUC | BLDG | B & I | TRANS | IMRF/FICA | WORK CSH | INT. EST. |
| 271167 | 06/06/19 | 06/05/20 | CD | St.Charles B&T - Wintru | 244,300.00 | 2.30 | 244,300.00 | | | | | | 5,611.59 |
| 271168 | 06/06/19 | 06/05/20 | CD | Lake Forest B&T - Wint | 244,300.00 | 2.30 | 244,300.00 | | | | | | 5,611.59 |
| 254972 | 06/07/18 | 06/08/20 | CD | Community State Bank | 237,500.00 | 2.50 | 237,500.00 | | | | | | 11,909.08 |
| 264019 | 12/13/18 | 06/10/20 | CD | First Internet Bank of Ind | 239,700.00 | 2.76 | 239,700.00 | | | | | | 9,876.00 |
| 264067 | 12/14/18 | 06/11/20 | CD | First Western Federal S | 239,400.00 | 2.84 | 239,400.00 | | | | | | 10,151.92 |
| 255592 | 06/14/18 | 06/15/20 | CD | American Plus Bank, N | 237,200.00 | 2.55 | 237,200.00 | | | | | | 12,122.05 |
| 42476 | 06/15/18 | 06/15/20 | DTC | B&B Bank North Ameri | 246,000.00 | 2.75 | 246,000.00 | | | | | | 6,765.00 |
| 272103 | 06/14/19 | 06/15/20 | CD | Town Bank - Wintrust | 244,400.00 | 2.25 | 244,400.00 | | | | | | 5,521.51 |
| 272102 | 06/14/19 | 06/15/20 | CD | Barrington B&T - Wintu | 244,400.00 | 2.25 | 244,400.00 | | | | | | 5,521.51 |
| 272101 | 06/14/19 | 06/15/20 | CD | Libertyville B&T - Wintu | 244,400.00 | 2.25 | 244,400.00 | | | | | | 5,521.51 |
| 272100 | 06/14/19 | 06/15/20 | CD | Whoston Bank & Trust | 244,400.00 | 2.25 | 244,400.00 | | | | | | 5,521.51 |
| 272099 | 06/14/19 | 06/15/20 | CD | State Bank of the Lakes | 244,400.00 | 2.25 | 244,400.00 | | | | | | 5,521.51 |
| 272098 | 06/14/19 | 06/15/20 | CD | Beverly Bank & Trust Co | 244,400.00 | 2.25 | 244,400.00 | | | | | | 5,521.51 |
| 272097 | 06/14/19 | 06/15/20 | CD | Schaumburg B&TC/Adv | 244,400.00 | 2.25 | 244,400.00 | | | | | | 5,521.51 |
| 272096 | 06/14/19 | 06/15/20 | CD | Village Bank & Trust - W | 244,400.00 | 2.25 | 244,400.00 | | | | | | 5,521.51 |
| 272095 | 06/14/19 | 06/15/20 | CD | Broadway Federal Bank | 244,400.00 | 2.25 | 244,400.00 | | | | | | 5,509.12 |
| 272094 | 06/14/19 | 06/15/20 | CD | Rockford B&TC | 244,300.00 | 2.29 | 244,300.00 | | | | | | 5,631.28 |
| 273345 | 06/27/19 | 06/26/20 | CD | Mainstreet Bank | 244,900.00 | 2.07 | | 244,900.00 | | | | | 5,062.55 |
| 273346 | 06/27/19 | 06/26/20 | CD | New Omnl Bank, N.A. | 245,100.00 | 2.00 | | 245,100.00 | | | | | 4,894.50 |
| 273347 | 06/27/19 | 06/26/20 | CD | Great Midwest Bank | 245,100.00 | 1.96 | | 245,100.00 | | | | | 4,812.25 |
| 273348 | 06/27/19 | 06/26/20 | CD | Wintrust Bank | 245,100.00 | 2.00 | | 245,100.00 | | | | | 4,894.67 |
| 273349 | 06/27/19 | 06/26/20 | CD | Old Plank Trail Commu | 245,100.00 | 2.00 | 225,300.00 | 19,800.00 | | | | | 4,894.67 |
| 273350 | 06/27/19 | 06/26/20 | CD | Foreman Bank and Trust | 245,200.00 | 1.95 | 245,200.00 | | | | | | 4,774.06 |
| 273351 | 06/27/19 | 06/26/20 | CD | Veritex Community Bank | 245,200.00 | 1.94 | 245,200.00 | | | | | | 4,755.67 |
| 273352 | 06/27/19 | 06/26/20 | CD | First National Bank of Ill | 245,200.00 | 1.92 | 245,200.00 | | | | | | 4,713.81 |
| 273353 | 06/27/19 | 06/26/20 | CD | First National Bank/The | 245,200.00 | 1.92 | 39,100.00 | | | | | 206,100.00 | 4,708.81 |
| 273354 | 06/27/19 | 06/26/20 | CD | ESSA Bank & Trust | 245,400.00 | 1.85 | | | | | | 245,400.00 | 4,540.41 |
| 256862 | 06/28/18 | 06/29/20 | CD | Forelight Bank | 237,500.00 | 2.49 | 237,500.00 | | | | | | 11,862.75 |
| 264525 | 01/02/19 | 06/30/20 | CD | Premier Bank | 240,600.00 | 2.60 | 240,600.00 | | | | | | 9,339.84 |
| 274577 | 07/24/19 | 07/23/20 | CD | Serviafirst Bank | 244,700.00 | 2.12 | 244,700.00 | | | | | | 5,183.23 |
| 274578 | 07/24/19 | 07/23/20 | CD | Merrick Bank | 241,000.00 | 1.85 | 136,800.00 | | | | 100,000.00 | 4,200.00 | 4,455.67 |
| 265599 | 02/01/19 | 07/30/20 | CD | Country Bank | 240,300.00 | 2.60 | 40,300.00 | | | | | 200,000.00 | 9,314.15 |
| 265600 | 02/01/19 | 07/30/20 | CD | Third Coast Bank, SSB | 240,400.00 | 2.58 | 240,400.00 | | | | | | 9,254.02 |
| 265601 | 02/01/19 | 07/30/20 | CD | Southern States Bank | 240,400.00 | 2.56 | 240,400.00 | | | | | | 9,195.44 |
| 261092 | 09/13/18 | 09/14/20 | CD | Sonabank | 237,200.00 | 2.68 | 237,200.00 | | | | | | 12,752.36 |
| 261091 | 09/13/18 | 09/14/20 | CD | K3 State Bank/Kansas C | 237,100.00 | 2.68 | 34,200.00 | | | 200,000.00 | 2,900.00 | | 12,854.69 |
| 42834 | 09/14/18 | 09/14/20 | DTC | UBS Bank USA | 249,242.33 | 2.80 | 249,242.33 | | | | | | 16,749.08 |
| 42836 | 09/14/18 | 09/14/20 | DTC | Bank of Hope | 249,484.91 | 2.80 | 249,484.91 | | | | | | 16,765.39 |
| 272093 | 06/14/19 | 12/10/20 | CD | Hinedale B&TC | 241,800.00 | 2.25 | 14,300.00 | 227,500.00 | | | | | 8,107.89 |
| 272092 | 06/14/19 | 12/10/20 | CD | Northbrook B&TC - Win | 241,800.00 | 2.25 | 241,800.00 | | | | | | 8,107.89 |
| 264018 | 12/13/18 | 12/14/20 | CD | First Internet Bank of Ind | 500,000.00 | 2.92 | 450,000.00 | | | | | 50,000.00 | 29,533.59 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | Subtotal Investments | 26,073,681.16 | | 20,788,465.29 | 1,230,846.28 | 0.00 | 1,150,000.00 | 612,944.15 | 2,291,425.44 | |
| | | 07/31/19 | MMA | ISDLAF | 7,351,795.24 | | 5,664,711.72 | 291,121.63 | 256,507.75 | 196,718.93 | 253,160.83 | 689,574.38 | |
| | | 07/31/19 | MMA | ISDMAX | 1,534.39 | | 0.00 | (0.00) | 0.00 | 0.00 | 0.00 | 1,534.39 | |
| | | | | Total | 33,427,010.79 | | 26,453,177.01 | 1,521,967.91 | 256,507.75 | 1,346,718.93 | 866,104.98 | 2,982,534.21 | |

**SUPERINTENDENT'S REPORT
BOARD OF EDUCATION MEETING
AUGUST 15, 2019**

V. SUPERINTENDENT'S REPORT

A. Presentation of New Faculty Members

Mr. Schmidt will introduce our new faculty members and highlight their education and experience.

B. Therapy Dog Presentation**

The Masonic Association of Service and Therapy Dogs (M.A.S.T.) is a local organization that provides positive support to students suffering from anxiety and stressful situations through therapeutic K-9 interactions. Research has shown therapy dogs can reduce stress and provide a sense of connection in difficult situations. Given the impact therapy dogs can have on student well-being, schools and universities are increasingly adopting therapy dog programs as a cost-effective way of providing additional social and emotional support for students. M.A.S.T.'s therapy dogs are screened for demeanor, disposition, and obedience and must complete a required training process with their personal owner. The owners and therapy dogs are volunteers and there would be no cost to the district. Background information may be found on their website www.mastdogprogram.org.

The role of the therapy dog would be to provide weekly support to students in need and to be available in the event of a crisis situation. They will always be with their handler and will be in designated areas available for students. Recommend approval of securing a therapy dog through the M.A.S.T. program effective with the 2019/20 school year.

C. Enrollment Update

Student enrollment as of August 5th is as follows:

| | |
|----------|-------|
| Grade 9 | 455 |
| Grade 10 | 482 |
| Grade 11 | 441 |
| Grade 12 | 485 |
| Total | 1,863 |

This is a decrease of 16 students from last year. We do still have students registering at the time of Board packet printing, so those numbers may increase. With our September meeting being held early to accommodate homecoming, we will plan to present 6th day enrollment numbers from our feeder districts at the October meeting.

D. School Board Policy Modifications – First Reading**

I am recommending changes to the following School Board Policies based on direction from the Illinois Association of School Boards and legal counsel:

- 2:110 Qualifications, Term, and Duties of Board Officers
- 2:140 Communications To and From the Board
- 2:230 Public Participation at School Board Meetings and Petitions to the Board
- 4:20 Fund Balances
- 5:180 General Personnel: Temporary Illness or Temporary Incapacity

E. BoardBook**

BoardBook is board packet preparation software used to create online board agendas and meetings. As the Board has discussed previously, BoardBook will reduce the time and expense related to board meeting preparation and communication. Additionally, Board members can access materials anytime, anywhere, as the program is internet based. The district office researched and previewed several programs to formulate a recommendation to you. We are recommending an annual subscription to BoardBook in the amount of \$2,000.00 per year.

F. November Board of Education Meeting Date Change**

To accommodate Board of Education member attendance at the IASB/IASA/IASBO Joint Conference in November, we are recommending a meeting date change. Recommend the November Board of Education meeting be moved from November 21 to November 14, 2019.

G. DM Group**

We have partnered with District Management Group (DM Group) for the past year to analyze current practices, compare those to research-based best practices, and identify areas and make recommendations on how we may better align with best practice to more effectively serve students. At the June

meeting, we reviewed the five potential opportunities for consideration to strengthen supports for struggling students. The guiding coalition prioritized options based on potential positive impact to student achievement and feasibility to implement. Our highest priority is the development of a highly structured districtwide Multi-Tiered Systems of Supports (MTSS). The guiding coalition is committed to this priority as a long-term project, requiring 1-3 years of careful planning, research, communication, coordination, and roll-out.

The administration is requesting the Board of Education consider permitting us to continue our work with DMGroup to develop the MTSS framework. DMGroup would work closely with the guiding coalition to build alignment around this process, develop milestones, goals, and a plan of action to implement. Importantly, they do have experience in successfully leading other districts through this challenging process.

I recognize the cost associated with this support is significant at \$85,000. However, a clearly defined and articulated MTSS structure will support all students, struggling students especially, and aligns with our goal for all students to be successful. Recommend approval of a contract with DM Group in the amount of \$85,000 for services as defined in the *Refining Districtwide MTSS* proposal.

H. Personnel**

Recommend the employment of the following individuals:

- Luke Fischer, School Psychologist, MA+30 step 3
- Amy Gunsaulus, Speech Pathologist, MA+30 step 16. Position will be split 3/5 District 124 and 2/5 District 114. District 114 will reimburse District 124 for personnel costs.
- Tim Rennels, Part-time 6/11, Technology Ed. Teacher, MA+30 step 21
- Anthony Johnson, BDIPS Teacher Assistant (formerly Testing Coordinator), \$18.11/hr.
- Michelle Munaretto, Business Office Assistant, \$33,800 salary, start date-8/12/2019
- Alex Hernandez, 3rd Shift Custodian, \$13.25/hr.
- Achille Chiapetta, Transportation, \$18.97/hr., start date-8/6/2019
- Lynsea Volbrecht, Asst. Volleyball Coach

Recommend accepting the resignation letters from the following:

- James McDunn, 2019/20 Technology Ed. Teacher
- Lisa Nordby, BDIPS Teacher Assistant, effective immediately
- Melissa Ball, Transportation, effective immediately
- Mia Schnaebeler, Food Service, effective immediately
- Jessica Arias, volleyball coach, effective immediately

Notification of FMLA request for Garrett Olsen, to be taken on an intermittent basis for 60 days.

I. Principal's Report

Mr. Schmidt will give his monthly Principal's Report

Proposed School Board Policy Changes

Section 200 School Board

2:110 Qualifications, Term, and Duties of Board Officers

Minor language modifications to policy.

2:140 Communications To and From the Board

The policy and legal references are updated in response to Public Act 100-1055.

2:230 Public Participation at School Board Meetings and Petitions to the Board

The policy and legal references are updated in response to a five-year IASB review and legal opinion of Illinois Attorney General Public Access Counselor.

Section 400 Operational Services

4:20 Fund Balances

The policy and legal references are updated

Section 500 Personnel

5:180 General Personnel: Temporary Illness or Temporary Incapacity

The policy, legal references and cross references are updated in response to a five-year IASB review.



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Board of Education
S.B.P. File: 2:110 (Page 1 of 5)

QUALIFICATIONS, TERM, AND DUTIES OF BOARD OFFICERS

The School Board officers are: President, Vice President, Secretary and Treasurer. These officers are elected or appointed by the Board at its organizational meeting.

President

The Board elects a President from its members for a two-year term. The duties of the President are to:

1. Preside at all meetings;
- 1.2. Focus the Board meeting agendas on appropriate content ~~and preside at all meetings;~~
- 2.3. Make all Board committee appointments, unless specifically stated otherwise;
- 3.4. Attend and observe any Board committee meeting at his or her discretion;
- 4.5. Represent the Board on other boards or agencies;
- 5.6. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
- 6.7. Call special meetings of the Board;
- 7.8. Serve as the head of the public body for purposes of the Open Meetings Act and Freedom of Information Act;
- 8.9. Ensure that a quorum of the Board is physically present at all Board meetings;
- 9.10. Administer the oath of office to new Board members; and
- 10.11. Serve as the Board's official spokesperson to the media.



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Board of Education
S.B.P. File: 2:110 (Page 2 of 5)

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

Vice President

The Board elects a Vice President from its members for a two-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

Secretary

The Board elects a Secretary for a two-year term. The secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the secretary is a Board member, the compensation shall not to exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term.

The duties of the Secretary are to:

1. Keep minutes for all Board meetings and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Board of Education
S.B.P. File: 2:110 (Page 3 of 5)

4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election authority official for the District;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

Recording Secretary

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means.



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Board of Education
S.B.P. File: 2:110 (Page 4 of 5)

Treasurer

The Treasurer of the Board shall be either a member of the Board who serves a one-year term or a non-Board member who serves at the Board's pleasure. A Treasurer who is a Board member may not be compensated. A Treasurer who is not a Board member may be compensated provided it is established before the appointment.

The Treasurer must:

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall:

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board;
and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Board of Education
S.B.P. File: 2:110 (Page 5 of 5)

DRAFT

Legal Reference:

5 ILCS 120/7 and 420/4A-106

105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7,
5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5 and 5/17-1

Original Policy Adopted: August 18, 1988

Policy Reviewed and Adopted: 10/17/1991, 1/20/1994, 3/18/2010, 03/21/2013,
04/17/2014, 00/00/0000



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Board of Education
S.B.P. File: 2:140 (Page 1 of 2)

COMMUNICATIONS TO AND FROM THE BOARD

The School Board welcomes communications from staff members, parents/guardians, students, and community members. Individuals may submit questions or communications for the School Board's consideration to the Superintendent or may use the electronic link to the Board's email address(es) ~~that is posted on the District's website. In accordance with the Open Meetings Act and the Oath of Office taken by Board members, individual Board members will not (a) reply to an email on behalf of the entire Board, or (b) engage in the discussion of District business with a majority of a Board quorum.~~

The Superintendent or designee shall:

1. Ensure that the home page for the District's website contains an active electronic link to the email address(es) for the School Board, and
2. ~~Provide the Board, such as in the Board meeting packet, with all emails that are received and any feedback regarding them. During the Board's regular meetings, report for the Board's consideration all questions or communications submitted through the active electronic link along with the status of the District's response in the Board meeting packet.~~

If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take individual action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members, whether sent by letter, email, or other means.

Board Member Use of Electronic Communications



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Board of Education
S.B.P. File: 2:140 (Page 2 of 2)

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking. Electronic communications among a majority or more of a Board-quorum shall not be used for the purpose of discussing District business. Electronic communications among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. The following list contains examples of permissible electronic communications:

- agenda item suggestions
- reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- individual emails to community members, subject to the other limitations in this policy

In accordance with the Open Meetings Act and the Oath of Office taken by Board members, individual Board members will not (a) reply to an email on behalf of the entire Board, or (b) engage in the discussion of District business through electronic communications with a majority of a Board-quorum.

Legal Reference:

5 ILCS 120, Open Meetings Act

50 ILCS 205/20, Local Records Act

Original Policy Adopted: February 18, 2010

Policy Reviewed and Adopted: 03/21/2013, 01/15/2015, 00/00/0000



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Board of Education
S.B.P. File: 2:230 (Page 1 of 2)

PUBLIC PARTICIPATION AT SCHOOL BOARD MEETINGS AND PETITIONS TO THE BOARD

For an overall maximum of 30 minutes duringAt each regular and special open meeting, ~~members of the public and District employees~~any person may comment to or ask questions of the School Board (public participation), subject to the reasonable constraints established and recorded in this policy's guidelines below. During public participation, there will be a 20-minute maximum total length of time for any one subject. When public participation takes less time than these minimums, it shall end.

To preserve sufficient time for the Board to conduct its business. ~~The individuals~~any person appearing before the Board ~~are~~is expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President.
2. Identify oneself and be brief. Ordinarily, the time for any one person to address the Board during public participation~~comments~~ shall be limited to five minutes. In unusual circumstances, and when an individual has made a request ~~in advance~~ to speak for a longer period of time, the ~~individual person~~ may be allowed to speak for more than five minutes.
3. Observe, when necessary and appropriate, the:
 - a. ~~The Board President may~~ Shortening of the time for each person to address the Board during public participation to conserve time and give the maximum number of people an opportunity to speak;
 - a-b. Expansion of or shortening of the overall maximum of 30 minutes for public participation and/or the 20-minute maximum total length of time for any one subject; and/or or lengthen an individual's opportunity to speak. The President may also deny an individual the opportunity if



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Board of Education
S.B.P. File: 2:230 (Page 2 of 2)

~~the individual has previously addressed the Board on the same subject within the past 2 months.~~

~~b.c.~~ The Board President shall have the authority to ~~determine~~Determination of procedural matters regarding public participation not otherwise ~~defined covered~~ in Board policy.

~~3.4.~~ Conduct oneself with respect and civility toward others and otherwise abide by Board policy 8:30, *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board ~~at-in~~ the next regularly ~~scheduled~~ Board ~~meeting~~packet.

Legal Reference:

5 ILCS 120/2.06, Open Meetings Act

105 ILCS 5/10-6 and 5/10-16

Original Policy Adopted: 1981

Policy Reviewed and Adopted: 10/17/1991, 1/20/1994, 3/18/2010, 00/00/0000



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Operational Services
S.B.P. File: 4:20

FUND BALANCES

The Superintendent or designee shall maintain fund balances adequate to ensure the District's ability to maintain levels of service and pay its obligations in a prompt manner in spite of unforeseen events or unexpected expenses. The Superintendent or designee shall inform the Board whenever ~~the District must it~~ should discuss drawing upon its reserves or borrow money.

The School District seeks to maintain a year-end fund balances to revenue ratio no less than ~~the range of~~ 15-20 percent as calculated under the Ill. State Board of Education's School District Financial Profile of the annual expenditures in each fund.

Legal Reference:

Original Policy Adopted: 02/21/2013
Policy Reviewed and Adopted: 00/00/0000



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Personnel
S.B.P. File: 5:180 (Page 1 of 2)

GENERAL PERSONNEL TEMPORARY ILLNESS OR TEMPORARY INCAPACITY

A temporary illness or temporary incapacity is an illness or other capacity of ill-being that renders an employee physically or mentally unable to perform assigned duties. During such a period, the employee can use accumulated sick leave benefits. However, income received from other sources (worker's compensation, District-paid insurance programs, etc.) will be deducted from the District's compensation liability to the employee. The School Board's intent is that in no case will the employee, who is temporarily disabled, received more than 100 percent of their/his or her gross salary. Those insurance plans privately purchased by the employee and to which the District does not contribute, are not applicable to this policy.

If illness, incapacity, or any other condition causes an employee a teacher or other licensed employee to be absent in one school year, after exhaustion of all available leave, for more than 90 consecutive work days, such absence may be considered a permanent disability and the Board may ~~consider~~ beginning dismissal proceedings subject to State and federal law, including the Americans with Disabilities Act. The Superintendent may recommend this paragraph's use when circumstances strongly suggest that the employee-teacher or other licensed employee returned to work intermittently in order to avoid this paragraph's application. This paragraph shall not be considered a limitation on the Board's authority to take any action concerning an employee that is authorized by State and federal law.

Any employee may be required to have an examination, at the District's expense, by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, an-a licensed advanced practice registered nurse ~~who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations~~, or a licensed physician assistant ~~who has been delegated the authority by his or her supervisor to perform~~



SCHOOL BOARD POLICY

Grant Community High School District 124

Section: Personnel

S.B.P. File: 5:180 (Page 2 of 2)

~~health examinations~~ if the examination is job-related and consistent with business necessity.

DRAFT

Legal Reference:

42 U.S.C. §12101 et seq., Americans with Disabilities Act, 42 U.S.C. §12102
105 ILCS 5/10-22.4, 5/24-12, and 5/24-13
Elder v. School Dist. No. 127 ½, 208 N.E.2d 423 (Ill.App.1, 1965) 60 Ill.App.2d 56
(1st Dist. 1965)
School District No. 151 v. ISBE, 507 N.E.2d 134 (Ill.App.1, 1987) 154 Ill.App.3d
375 (1st Dist. 1987)

Original Policy Adopted: May 20, 2010
Policy Reviewed and Adopted: 00/00/0000

Introduction

BoardBook was developed in 2002 by the Texas Association of School Boards to help Texas school districts cut costs by providing a digital system that reduces the labor and materials involved in the printing and distribution of school board meeting packets. As BoardBook grew in popularity, other boards outside of Texas began to take notice and request access to the program.

Today, over 1,500 organizations throughout the United States and Canada use BoardBook—these include colleges and universities, counties, cities, public libraries, public health care facilities, associations, and non-profit organizations.

One of the biggest advantages of using BoardBook is the reduction in the time and expenses related to board meeting preparation. The other is its flexibility. Designed for both online and offline use, you can access materials no matter where you are, and you always have the option to go paperless or to print select items on the agenda or the whole packet—in just one click.

BoardBook allows you to stay current with state and national trends in processes and technology that enable effective and efficient governance. At the same time, it provides a better experience for constituents by making documents and other information available to the public in a professional format.

Organizations choose BoardBook because it is user friendly and simple to implement. BoardBook's 99% renewal rate is a testament to our commitment to excellent customer service and the superior value BoardBook provides our users.

Pricing

| | |
|--|----------------------------|
| BoardBook Annual Subscription | \$2,000.00 per year |
| <ul style="list-style-type: none">- No set-up fee- No training fees- Unlimited meetings- Unlimited training- Unlimited users- Public View portal- Includes private viewing portals for:<ul style="list-style-type: none">• Board View• Staff View | |

The Benefits of BoardBook

For board members

With the flexibility of BoardBook, you can use print or digital materials and the organization can still reap the savings and efficiencies of an e-governance system.

Enjoy instant access to meeting materials via BoardBook online or the iPad app, eliminating the wait for materials to be delivered. With the ability to download documents and work offline, you need not worry about connectivity issues; you can continue working no matter where you are, even when Wi-Fi is not available.

For convenience, all meeting documents are available in a single, secure, easy-to-access location. BoardBook's powerful search tool allows you to search through thousands of pages of information for a specific item within a matter of seconds. You can choose how or when to apply a search term as well as the option to query specific elements (e.g. meeting items, attachments, or approved minutes), making it simple to find exactly what you need.

With the iPad app or by saving the agenda packet on your own device, you can also add personal annotations on your own copy of the documents to help you organize your thoughts.

For administrative and leadership staff

BoardBook is an agenda preparation tool that will save hours of staff time with every meeting. Customers are happy to report that they cut agenda preparation time in half!

BoardBook facilitates easy organization of agenda topics and supporting materials, and then produces all required meeting documents in a consistent format so that the official Agenda or Notice is always aligned with the board packet. It also allows you to easily gather materials from different stakeholders, repaginates documents in seconds, and automatically converts files you upload to PDF, which means you can avoid most scanning and paper shuffling.

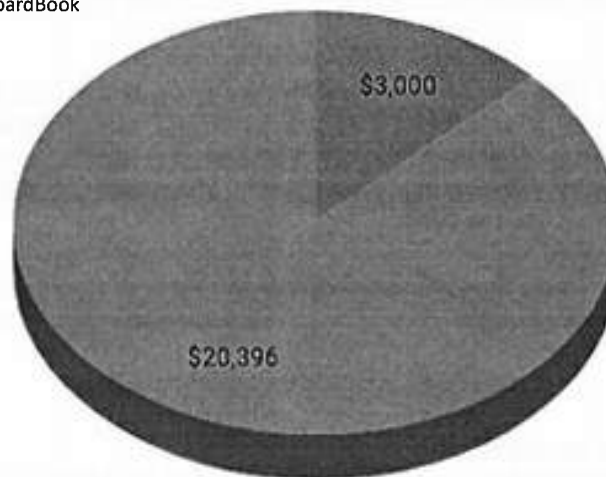
Once the agenda packet is ready, stakeholders can review the materials electronically prior to the meeting and compilers can make last-minute changes and additions without multiple reprints and versions among board members at the meeting, saving time and costs as well as reducing waste and inaccuracies.

The end result is a professional agenda packet that's tailored to three audiences: board, staff, and public, with instant compliance of public posting requirements. At this point, you need only to make the materials available to the public, and it's as simple as adding a link to your website.

Case Study: Oregon's Fernridge ISD Saves \$20,396 Annually by Using BoardBook

BoardBook can easily cut the time required to build agenda packets in half, and with instant online access, there is no delivery cost and no waiting to review meeting materials. By reducing or removing paper, printing, copier overages, binding, and delivery expenses—not to mention the labor involved—the savings can only grow, as it did for one of our customers below:

- Annual cost of BoardBook
- Annual savings with BoardBook



TOTAL COSTS RECAPTURED FOR COPIES, SUPPLIES, AND POSTAGE = \$3,745.92 / YEAR

Packets for Regular Meetings

| | |
|---|------------------|
| 18 packets x 22 pages = 396 pp x .06 copy | \$23.76 |
| 11 copies mailed x \$1.36 postage / packet | \$14.96 |
| 35 key constituent copies x 7 pp x .06 copy | \$14.70 |
| 35 key constituent copies mailed x .95 | \$33.25 |
| Recaptured costs of packets per meeting | \$86.67 |
| 12 meetings x \$86.67 | \$1040.04 |

Packets for Work Sessions

| | |
|---|-----------------|
| 53 packets x 3 pp = 159 pp x .06 copy | \$9.54 |
| 35 packets mailed x .57 | \$19.95 |
| Recaptured costs of packets per meeting | \$29.49 |
| 12 meetings x \$29.49 | \$353.88 |

Packets for Budget/Special Meetings

| | |
|--------------------------------------|------------------|
| 20 copies x 225 pp = 4500 x .06 copy | \$270.00 |
| \$270.00 x 8 meetings | \$2160.00 |

Binders for Board and Budget Committee

| | |
|---------------------|----------|
| 24 binders X \$8.00 | \$192.00 |
|---------------------|----------|

TOTAL COSTS RECAPTURED FOR SALARIES = \$16,650.00 / YEAR

Regular Meetings

| | | |
|--------------------------|--------------------|-----------|
| Board Admin Assistant | 72 hours x \$25.00 | \$1800.00 |
| Business Manager | 18 hours x \$50.00 | \$900.00 |
| Participants + Secretary | 72 hours x \$75.00 | \$5400.00 |
| Superintendent | 18 hours x \$75.00 | \$1350.00 |

Work Sessions

| | | |
|--------------------------|--------------------|----------|
| Board Admin Assistant | 20 hours x \$25.00 | \$500.00 |
| Business Manager | 8 hours x \$50.00 | \$400.00 |
| Participants + Secretary | 8 hours x \$75.00 | \$600.00 |
| Superintendent | 8 hours x \$75.00 | \$600.00 |

Budget Meetings

| | | |
|--------------------------|--------------------|-----------|
| Board Admin Assistant | 20 hours x \$25.00 | \$500.00 |
| Business Manager | 32 hours x \$50.00 | \$1600.00 |
| Participants + Secretary | 24 hours x \$75.00 | \$1800.00 |
| Superintendent | 16 hours x \$75.00 | \$1200.00 |

Summary of Features

The following features were designed to save time *and* reduce expenses:

Automatic PDF Conversion

Eliminate unnecessary printing and scanning of agenda packet attachments. Agenda compilers and contributors can upload standard file types, such as Word, Excel, PowerPoint, and image files directly into BoardBook, and the program automatically converts the files into PDF documents.

Integrated Document Production

While building the agenda packet, BoardBook automatically constructs the official meeting Notice or Agenda, avoiding duplicate work and producing professional looking documents. Document templates allow an organization to add logos, standard verbiage, and preferred font styles to meeting notices and agendas.

Import Agenda

Any prior meeting topic, attachment, or action sheet that's already added into BoardBook can be reused to create the ideal starting point for the next meeting.

Drag and Drop

Agenda compilers can drag and drop agenda topics and attachments with ease whenever the order of agenda topics changes. BoardBook automatically updates the agenda item numbering and lettering.

Auto Pagination

BoardBook automatically paginates the board packet and provides a table of contents that gets updated as documents are added and moved around within the agenda packet.

Customizable

Templates allow an organization to add logos, standard verbiage, and preferred font styles to meeting notices and agendas. You may use your current forms and documents with BoardBook.

Workflow

BoardBook's workflow tool, with email notifications and firm deadlines, ensures contributors and agenda compilers work together to save time and meet deadlines.

Minutes

BoardBook provides a tool for creating a minutes template in RTF format, which allows note-taking during a meeting with Microsoft Word.

Meeting Extras

Late-arriving attachments, documents presented at the meeting, video links, or web links can all be added to specific meetings in BoardBook.

Security

Access to BoardBook is tightly controlled through a secure user management portal managed by your local account administrator. And with multiple viewing options, leadership can ensure the right information is shared with the right people.



Searchable Archive

Historical meeting information is automatically archived in BoardBook and can easily be searched with keywords. BoardBook also provides an advanced search tool to narrow search results by date range or document type.

Browser-based Program Access

Whether it's Chrome, Firefox, Internet Explorer, or Safari, you can use your preferred browser to access the program.

Resources

Additional resources such as policy manuals, expense report forms, and external web links can be added to BoardBook to provide a centralized repository of information for board members and administrators.

Email Notifications

BoardBook provides a convenient way to notify board members when an agenda packet is available for viewing. Additional email notifications can be sent as needed.

Public Postings

BoardBook makes it so easy to post and maintain required postings. With just one click, any document can also be shared with the public.

Printing

BoardBook is equipped to facilitate a paperless meeting, but you always have the option to print selected documents or the whole meeting packet, in just one click.

Implementation Process

- BoardBook subscription includes unlimited training and support. Training begins with an individualized 90-minute training program with the compiler/meeting organizer and then follow-up training based on the needs and skills of each customer.
- Board members are granted access, and a short training is scheduled with board members at their convenience.
- A link to a BoardBook web page is provided for public postings. Publishing public documents then becomes as easy as adding a link to your organization's website.

Onboarding is so seamless, you could be up and running for **your next meeting!**

Contact Information

Hal Frazier
888.587.2665
Hal.frazier@boardbook.org

BoardBook
12007 Research Blvd.
Austin, TX 78759



Helping Schools and Students Thrive

133 Federal Street, Boston, MA 02110
877-362-3500
www.dmggroupK12.com

July 19, 2019

Dr. Christine Sefcik
Superintendent
Grant Community High School District 124
286 East Grand Avenue
Fox Lake, IL 60020

Dear Dr. Sefcik,

District Management Group (DMGroup) is pleased to present the enclosed proposal to continue partnering with Grant Community High School District 124 to refine a districtwide Multi-Tiered System of Supports.

Based on our conversations and progress to date supporting Grant CHSD to improve and strengthen supports for struggling students, Grant CHSD is seeking to build and refine a Multi-Tiered System of Supports to target the specific needs of struggling students.

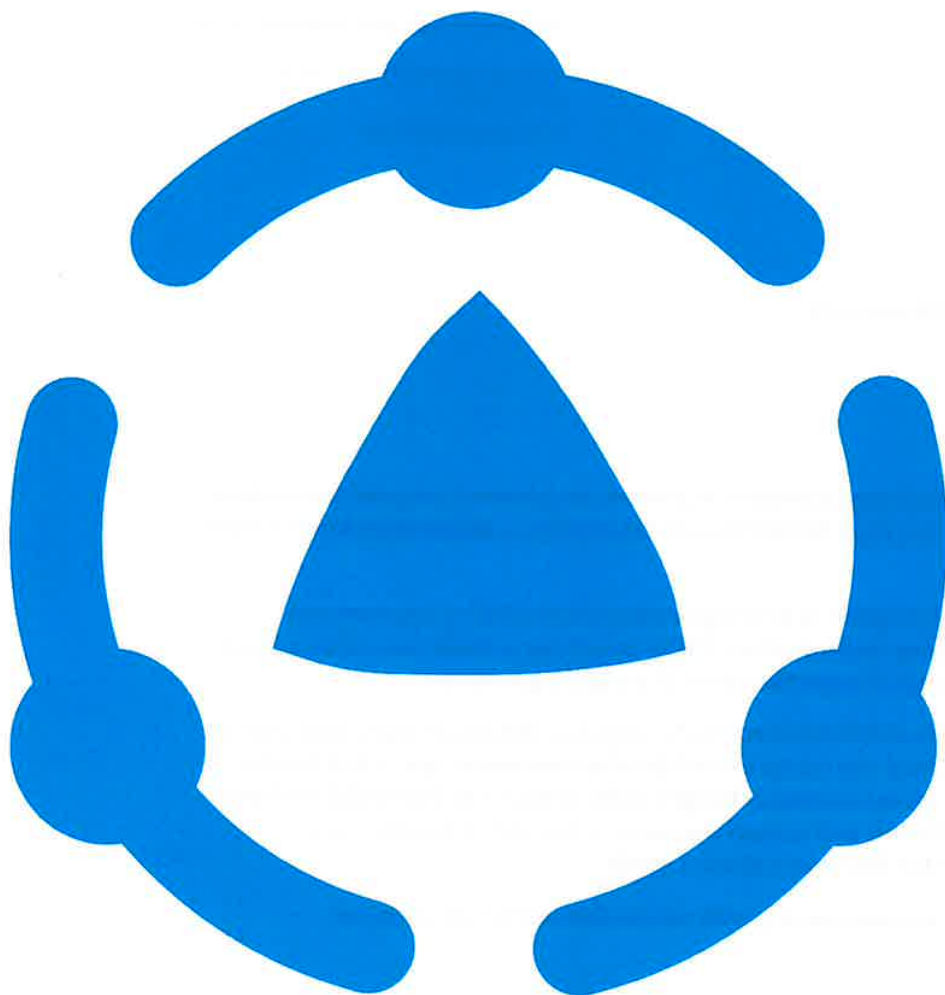
We will work closely with district and department leadership over the upcoming school year to continue to build alignment around this initiative and develop milestones, goals, and finally action plans for implementing these important changes to the district's MTSS model. We have worked with many districts in Illinois and around the country to assist in developing a comprehensive MTSS strategy that best meets district needs.

We look forward to continuing our partnership with you on this important initiative.

Sincerely,

Mark Wiernusz
Managing Director





Refining Districtwide MTSS Supports

Proposal for

Grant Community High School District 124

July 19, 2019



Contents

| | |
|--|----|
| Refining Districtwide Multi-Tiered System of Supports | 4 |
| Optional Year Three Support (SY 2020-2021) | 6 |
| Timeline | 7 |
| Complimentary DM Council Membership | 8 |
| Pricing Proposal | 9 |
| About District Management Group | 10 |



Refining Districtwide Multi-Tiered System of Supports

Planning for Implementation

During the Planning and Prioritization Retreat, the Guiding Coalition prioritized refining and implementing a Multi-Tiered System of Supports. The quality of a plan is rarely defined by the plan itself, but by the success and fidelity with which it is implemented. Effective implementation requires careful analysis, detailed planning and communication, analytics to track progress, and cultivation of leadership capacity at various levels of the organization. The district's strengths and weaknesses, as well as the funding available, must also be considered to develop a successful implementation plan. DMGroup is prepared to provide ongoing implementation support, project management, and accountability for implementing the opportunities identified.

DMGroup has developed a variety of services and supports to help districts in this critical implementation phase. The Guiding Coalition, which remains a key component during implementation planning, will be augmented to include more staff members who have “in the weeds” knowledge for developing action plans. Because implementation needs vary so much by district, the implementation phase must be carefully tailored for each district.

Refining MTSS System and Structures

Building on the momentum generated by the Special Education Opportunity Review, DMGroup will help the district define and map out the ideal MTSS system. This will include reviewing and refining definitions for tiers of supports, including clear entrance and exit criteria, as well as outlining how students will be supported within each tier. Crucially, staff tasks and responsibilities for each tier will be clarified and shared. Lastly, establishing a plan for collecting data and monitoring progress will be key to ensure that there are metrics to measure whether MTSS is meeting the targeted needs of students. Supports for the upcoming year will include the following key steps:

- Map the district's ideal system for providing multi-tiered support to tier 2 and 3 students
 - Define tiers
 - Develop entrance and exit criteria for tiers
 - Outline how students will be served within the tiered system
 - Outline roles for staff (tasks and responsibilities)
 - Identify interventions/resources for staff
- Establish a plan for collecting data and monitoring progress
 - Determine what kind of data will be collected (e.g. student scores, staff surveys, staff observations, etc.)
 - Identify method and system for collecting data
 - Determine the cycle of review for data collection and analysis



- Determine appropriate pilot phase / limited rollout plan for the following school year (SY 2020-2021) for the purpose of testing the new model and making any required adjustments before a full-district roll-out in subsequent years.

By the end of one year's worth of work, the district will have developed a new MTSS framework, established a plan for data collection and progress monitoring, and created a limited scale pilot program ready to be implemented during the following school year.

DMGroup will assist with setting up a cadence of regular meetings with the leadership team to review progress, communicate early warning signs, and brainstorm steps for remediating situations where adequate progress has not occurred within each of the phases listed above.



Optional Year Three Support (SY 2020-2021)

Continued Implementation Support

While this proposal outlines support for the upcoming school year, the district should keep in mind that more planning and preparation is needed to embed the new MTSS system (beyond a pilot program) and to prepare all district staff for a broader district-wide rollout. The below tasks, although not included under this contract, are areas that DMGroup could provide guidance or direct support on in the future if desired:

➤ **Create Detailed Communication and Professional Development Plan**

As the MTSS system and structure is being defined, DMGroup will assist district leaders in defining communication action plans by providing standardized templates and other best practice approaches that we have seen work well in other districts. DMGroup can provide recommendations and assistance to the district on development of communication materials, e.g. email notifications, FAQs, standardized messaging templates. These communication documents will be tremendously beneficial for stakeholders to understand the districts efforts with implementing changes to the current approach.

➤ **Manage Ongoing Communication with Stakeholders During Implementation**

DMGroup will continue to work with the leadership team and the Guiding Coalition to help the district manage communications with the various stakeholder groups who may be impacted during implementation. As the work is rolled out to stakeholders, DMGroup will assist the district in identifying ongoing training needs as barriers arise.

➤ **Implementation Monitoring**

In the third year of support, the district will the implementation work with support from DMGroup. DMGroup will work with the district to set up systems and processes to measure implementation progress, and to document and track where the district stands vis-à-vis the defined targets and action plans.

DMGroup will specify the desired level of performance, the timeframe, and the people with primary responsibility for achieving success. DMGroup will assist with setting up a cadence of regular meetings with the leadership team to review progress, communicate early warning signs, and brainstorm steps for remediating situations where adequate progress has not occurred.



Timeline

The table below reflects tasks required for the upcoming year to refine districtwide MTSS. This sequence of events can be further adjusted to accommodate the district's needs.

| Phase | Task | DMGroup | Grant CHSD |
|--|--|---------|------------|
| Phase 1: Refine MTSS Systems and Structures | 1. Propose project workplan and timeline. | ✓ | |
| | 2. Map the district's ideal system for providing a Multi-Tiered System of Supports including definition of tiers, entry and exit criteria, and other key components. | ✓ | ✓ |
| | 3. Identify key members to be involved in the MTSS system and outline their roles and responsibilities. | ✓ | ✓ |
| | 4. Outline how students will be served within the system and identify interventions/resources for staff. | | ✓ |
| | 5. Establish a plan for collecting data and monitoring progress. | ✓ | ✓ |



Complimentary DMCouncil Membership

Throughout the length of the district's engagement with DMGroup, the district will have full access and benefits of a district membership including access to DMGroup's online library of best practices, and invitations to DMGroup organized leadership development events and conferences, including our annual Superintendents' Strategy Summit. If you are not already familiar with the benefits of DMCouncil membership, we will schedule a membership onboarding call once this engagement proposal is agreed.

BENEFITS

- Share ideas with a **community of forward-thinking leaders** from across the country
- Stay abreast of **leading research** on management and education best practices to improve outcomes
- Increase management capacity through an array of **professional development** opportunities:
 - ✓ Superintendents' Strategy Summit for superintendents only
 - ✓ Leadership Development Meetings for cross-functional district teams
 - ✓ In-district training for leadership teams
- Access **expert advice** for specific challenges
- Read the ***District Management Journal*** for insightful articles and case studies on how districts have achieved sustainable improvements

DMCouncil

- Established 2004 -

JOIN A NATIONAL NETWORK
OF OVER 1,500 DISTRICT LEADERS



150 districts

1,500 district leaders

24 states

4 million students served



Pricing Proposal

Refining Districtwide MTSS

Pricing and Terms

The total cost of all services outlined including Refining Districtwide MTSS is \$85,000. Price includes all expenses such as travel time, airfare, hotel, printing, and supplies.

The pricing in this proposal will remain valid for 90 days from the date of the proposal. If the proposal is not agreed and signed within 90 days, the offer made herein expires and pricing and availability of services cannot be guaranteed.

A late fee of 1.5% per month will be assessed for invoices over 60 days.

Continued Implementation Support Add-on Option

Continued implementation support beyond SY 2019-2020 is available as an add-on option but not included as part of the above fees. As the Redefining Districtwide MTSS design phase nears completion, the level of continued implementation support can be discussed, customized to the district's needs, and priced accordingly for future consideration if desired.

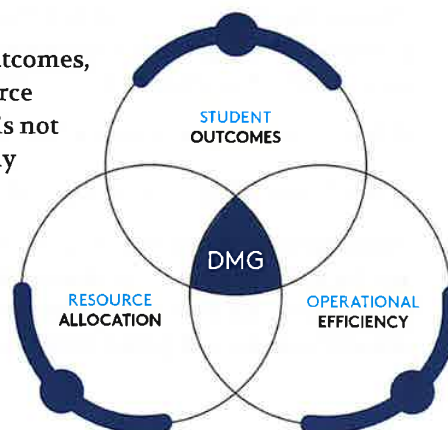
| | |
|---|---|
| Accepted by: District _____ Name _____ Signature _____ Date _____ | Accepted by: District Management Group Name _____ Signature _____ Date _____ |
|---|---|



About District Management Group

Founded in 2004, District Management Group seeks to address the most important management challenges facing American public school leaders. The leaders of our school systems are charged with the enormous responsibility of providing students with the resources to succeed in school and beyond. To achieve this, district and school leaders must not only be great educators, they must also be great managers. District Management Group seeks to provide district leaders with the best management techniques and educational practices to produce measurable, sustainable improvements that help schools and students thrive.

Our unwavering focus is on solutions that improve student outcomes, and simultaneously enhance operational efficiency and resource allocation. Achieving only one of these objectives in isolation is not enough. It is in achieving these three objectives simultaneously that improvements in student outcomes and the public education system as a whole can be made sustainable. To achieve these objectives, District Management Group engages with districts in different ways:



Learning

District Management Group supports superintendents, district leaders, and school leaders with information and learning opportunities.

- **Professional Development** opportunities for school and district leaders include conferences as well as in-district one and two-day workshops, leadership academies, and custom professional learning programs.
- **Best Practice Resources** include print and digital subscriptions to our signature publication, District Management Journal, as well as case studies, articles, and toolkits.

Membership

Becoming a member of District Management Council provides unique opportunities to be with like-minded peers and to learn together and from each other. Membership also provides forward-thinking district leaders with access to expert advice on an as-needed basis and extended professional learning opportunities including our annual Superintendents' Strategy Summit.

Services

District Management Group's combination of deep expertise, unique data-driven approaches, and software solutions can help districts address challenges in the following areas:

- Elementary & Secondary Scheduling
- Strategic Budgeting
- Special Education
- Systemic improvement supported by custom consulting to help districts achieve strategic priorities
- Strategic Planning
- Program Evaluation



District Management Group Values



Partnership

We believe in partnering with school districts to achieve results. While districts may share common objectives and face similar challenges, each district is unique, with its own history, culture, and ways of working. We get to know our partner districts, tailor solutions and implementation plans, and form long-term partnerships.



Achieving Results

Our work does not end with a report. For us, the measure of our success is client satisfaction and real results for students and schools. As we partner with districts, we seek to strengthen capacity. If desired, we work with districts to implement recommendations and facilitate change management.



Collaboration

We believe we know more together than we do alone. That is why we draw on best practices from the education sector as well as the private sector and public sector and collaborate with a nationwide network of school districts.



Systems Thinking

School districts are complex organizations. We believe that true and enduring solutions require looking beyond the specific challenge at hand and taking a broader, systemic view.

District Management Group partners with public school districts to bring about transformational, measurable, and sustainable improvement to help schools and students thrive.

Learn more about us at www.dmggroupK12.com, call us toll free at 877-362-3500, or email us at info@dmggroupK12.com.

District Management Group combines management techniques and education best practices to produce measurable, sustainable improvements that help schools and students thrive.



GRANT COMMUNITY HIGH SCHOOL

Applicant Recap Form

Name: Luke Fischer

City: Palatine State: IL Zip: 60074

| Degree(s): | College/University |
|-------------------------|---------------------------------------|
| Undergraduate <u>BA</u> | <u>Lawrence University, WI</u> |
| Graduate <u>Ed. S.</u> | <u>Chicago School of Prof. Psych.</u> |

Position School Psychologist

Previous Employer North Shore Academy (NSSD)

Years of Public School Experience 3

Extra/Co-curricular Activities TBD

Interviewed by Tina Sonders

Comments

Luke is joining our Student Services Team as a full-time psychologist for the upcoming school year. He earned his Education Specialist degree from the Chicago School of Professional Psychology and has 3 years of full-time experience. He is a Nationally Certified School Psychologist, with a School Psychologist endorsement, and is also a licensed Bilingual and Special Education teacher. We are very excited for the experience and knowledge Luke will bring to the position and to the district.

GRANT COMMUNITY HIGH SCHOOL

Applicant Recap Form

Name: Amy Gunsaulus

City: Round Lake State: IL Zip: 60073

| Degree(s): | College/University |
|----------------------|------------------------------------|
| Undergraduate _____ | _____ |
| Graduate <u>M.S.</u> | <u>Eastern Illinois University</u> |

Position Speech Psychologist

Previous Employer Gavin 37

Years of Public School Experience 22

Extra/Co-curricular Activities TBD

| | | |
|----------------|-----------------------|-------|
| Interviewed by | <u>Tina Sonders</u> | _____ |
| | <u>Jeremy Schmidt</u> | _____ |
| | <u>Christy Sefcik</u> | _____ |

Comments

District 124 and District 114 combined speech pathology needs for 2019/20 to be able to offer a full-time position. As a result, we had an excellent candidate apply, Ms. Amy Gunsaulus. Amy earned her Master's degree in Communication Disorders and Sciences from Eastern Illinois University and has 22 years of experience working with students. She will be joining our Student Services Team as a full-time speech pathologist. Amy previously worked for us in a part-time role. We are very excited she is returning and brings with her a wealth of experience that will greatly benefit our students.

GRANT COMMUNITY HIGH SCHOOL

Applicant Recap Form

Name: Tim Rennels

City: Oakwood Hills State: IL Zip: 60013

| Degree(s): | College/University |
|-------------------------|-------------------------------------|
| Undergraduate <u>BA</u> | <u>Southern Illinois University</u> |
| Graduate <u>MA</u> | <u>Southern Illinois University</u> |

Position Technology Education

Previous Employer Wauconda CUSD 118

Years of Public School Experience 34

Extra/Co-curricular Activities _____

| | | |
|----------------|-----------------------|-------|
| Interviewed by | <u>Blair Schoell</u> | _____ |
| | <u>Christy Sefcik</u> | _____ |
| | _____ | _____ |

Comments

Tim Rennels is joining our Technology Education department in a part-time capacity to fill a recent opening. Tim comes to us with a wealth of Technology Education teaching experience at Wauconda High School and will be able to confidently step into this position and serve our students well. Tim was also very involved in extracurricular activities at Wauconda and established a great rapport with students.

Hardina, Wendi

From: jpmcdunn@aol.com
Sent: Monday, August 5, 2019 6:54 PM
To: Hardina, Wendi; Urbaniak, Greg; Schoell, Blair
Subject: Notice

To Whom It May Concern:

Effective immediately, I wish to rescind my previous offer to teach at Grant Community High School, and wish to inform you that I do not intent to carry out the teaching assignments that were previously discussed. I apologize for any inconveniences that this decision may cause.

Good luck to you during the coming year.

Respectfully,

James McDunn

Hardina, Wendi

From: Lisa Nordby <lisanordby@outlook.com>
Sent: Friday, August 2, 2019 9:04 AM
To: Geist, Ryan
Cc: Hardina, Wendi
Subject: Employment

Ryan,

Please note that I am resigning from my current Paraprofessional position and will not be returning to Grant High School for the 2019/2020 school year.

I apologize for this late notice but was just informed of this opportunity which I believe is a better fit for me moving forward.

I enjoyed working for you and I appreciate all the guidance and support that you have given. I will truly miss all of the staff that I have worked with.

If I can be of further assistance please let me know.

Sincerely,

Lisa Nordby

Sent from my Verizon LG Smartphone

Hardina, Wendi

From: Carole, Deb
Sent: Friday, July 26, 2019 7:37 AM
To: Hardina, Wendi
Subject: Fwd: Resignation letter

Sent from my iPhone

Begin forwarded message:

From: Missy <melissaburke1979@aol.com>
Date: July 25, 2019 at 11:43:46 AM CDT
To: dcarole@grantbulldogs.org
Subject: Resignation letter

As of today July 25, 2019 I'm turning in my resignation due to medical changing vision problems. I am currently working with different doctors to diagnose my medical issue. I would like to ask to be able to return to Grant High School when a cure is found.

Thank you
Melissa Ball
July 25, 2019

August 7, 2019

I will not be returning because of financial reasons I had to find full time employment.

Thanks and have a good school year

Mia Schnaebele

FAMILY AND MEDICAL LEAVE REQUEST FORM

Name: **Garrett Olsen**
Title: **English Teacher**
Seniority Date: **September 5, 2013**
Date of Request: **7/18/2019**

PURPOSE OF LEAVE (check one):

- ☒ Birth of Child
- ☐ Expected placement of child for adoption
- ☐ Expected placement of child for foster care
- ☐ Serious illness of family member
Name of family member: _____
Relationship to employee: _____
- ☐ Employee's serious illness

LEAVE DATES Beginning: **August 9, 2019** Ending: **upon use of 60 days**

TYPE OF LEAVE (check one):

- ☐ Continuous
- ☒ Intermittent basis
Schedule requested: Upon completion of 60 days
- ☐ Reduced schedule
Schedule requested: _____

This form is to be completed either by the employee requesting leave or the employer's designated representative to whom the request is made. Attach any written leave requests from the employee to this form.



Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 · fax 847-587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

FAMILY AND MEDICAL LEAVE REQUEST APPROVAL FORM

TO: Garrett Olsen

The Board of Education is in receipt of your request for a leave pursuant to the federal Family and Medical Leave Act (the "Act") of 1993. This is to notify you that your leave request has been granted. Your leave is scheduled to **begin on August 9, 2019** and is scheduled to **end upon use of 60 days**. The stated purpose for your leave is **birth of a child** and it will be taken on the following basis:

☐

Continuous basis

☒

Intermittent basis

Schedule of leave: upon completion of 60 days

☐

Reduced schedule

Schedule of leave: _____

This is also to notify you that the Board will require you to substitute N/A (days) (weeks) of your accrued paid N/A time for N/A (days) (weeks) of your unpaid FMLA leave.

President, Board of Education

Date

Principal's Report to the Board of Education
Jeremy Schmidt, Principal
August 2019

On-Site Material Pickup

Our on-site material pickup days were July 30, July 31, and August 1. During this event sophomores, juniors, and seniors came onto campus and picked up all the necessary items to be prepared for the first day of school. Receiving class schedules and Chromebooks were certainly the highlights for students. The Chromebook orientation video that our Instructional Coaches created was successfully rolled out and viewed. Although a challenge every year, getting students on campus prior to the school year was a priority, as we wanted to get as many Chromebooks out to as many students as possible prior to the first day of school. In addition to emails and Skyward messages, we sent voice messages to families who missed their designated day inviting them to subsequent days.

Big Dawg Mentor Training

On August 5, we held our annual Big Dawg Mentor training. Students who met the selection criteria were vetted, selected, then communicated with this spring. This day-long training prepares Big Dawg Mentors to be leaders in their TEAM rooms and strong mentors for our freshmen. Students learn about expectations, plan with their TEAM teachers and other Big Dawgs, role play difficult conversations, and plan for Freshman Orientation as well as the first weeks of school.

Freshman Orientation

Freshman Orientation was extremely exciting and busy this year. This group of freshmen were very responsive, polite, and excited. Our Big Dawg Mentors did an exceptional job welcoming the freshman and easing their transition to high school. Freshmen were picked up via buses and met in the main gym where they received their schedules, ID's, and were then organized by TEAM. Freshmen then went through the orientation process which included: a welcome from the principal, deans, and counselors. They then took a building tour, picked up materials, were issued textbooks, found lockers, and received Chromebooks. All students received Chromebooks at Orientation, and students will be further supported with logins and WIFI connectivity during TEAM. Additionally, students rode the same buses, parked in the same locations they will ride all year, easing one of the most stressful parts of the freshman transition. This year, we had fifty-nine (59) Senior Big Dawg Mentors along with twenty-seven (27) staff members greet the students and lead them on their orientation.

Parent University

High School 101 is a parent program we run to mirror Freshman Orientation. It is typically our most popular Parent University offering, and this year was no different as we had strong parent attendance with 133 parent's sign-ups. Geared toward first-time Grant parents, High School 101 covers all the basics needed for parents to support their sons and daughters at Grant. The night began with a whole group session highlighting opportunities at Grant. That was followed by break-out sessions including Schoology, Skyward, PBIS/Keeping it RED, available Student Services, and building tours.

New Teacher Orientation

This year's New Teacher Orientation was successfully run over two and a half days from August 6 - August 8. Peer Mentors and Instructional Coaches will continue to be integral to the program. The goal for the orientation is to instill core instructional values in our new staff beginning their very first day as Bulldogs. The program provides new teachers all the tools they will need to be effective from day one in the classroom as well as providing an opportunity to introduce new teachers to the climate and culture of Grant.

Back-to-School Institute Days

August 8 and 9 were this year's two Back-to-School Institute days. With this year's institute days, we made a concerted effort to balance the allocation of time between district training and department/classroom work. With a football theme tying together the multitude of activities, professional development areas included: presentations on district focus, departmental meetings, professional learning team work, individual classroom work, safety training, intervention team work, Panorama training, and deans' meetings. Additionally, selective, small group training included: Schoology, GoGuardian, interactive projectors, copiers, and Rschool. The hard work of the Professional Development and Leadership teams were evident, as the two days were a really productive kick-off to the new school year.

Teacher Evaluation

I am pleased to report that in accordance with School Code, a notification has been sent to all certified staff members and administrators on cycle for evaluation. On August 8, 2019, tenured and non-tenured certified staff were communicated the details of this year's evaluative process.

Evaluation rubrics have not changed this year. Tenured staff members will receive a minimum of two evaluations, one of which must be formal and will receive a performance evaluation rating conference. Non-tenured staff will receive a minimum of three formal observations and one informal observation and will receive a performance evaluation rating conference. Additionally, teachers participate in a goal setting meeting and a mid-year review. Each formal observation includes a pre-observation meeting, an observation, and a post-observation meeting. Each informal observation includes an unannounced observation and an optional post-observation meeting.

**BUSINESS MANAGER'S REPORT
BOARD OF EDUCATION MEETING
AUGUST 15, 2019**

VI. BUSINESS AFFAIRS

A. Evidence-Based Funding Model Update

I am happy to report that the Evidence-Based Funding Model distribution for 2019/20 was released this week and we are receiving an additional \$351,607. We have maintained the Tier 1 designation in the funding model with an adequacy level of 65.3%. As a reminder, adequacy level is the amount of local resources available divided by the amount of money it has been determined is "adequate" to educate all students.

District FY 20 Evidence-Based Funding Results

Click on the yellow cell to select your district ID (RCDT) from the drop down list.

If you do not know your district's RCDT you can find it in the Base Calc Tab.

3404912401600

District Name

GRANT COMM H S DISTRICT 124

District Type

High School

Average Student Enrollment

1,864.65

Adequacy Target

\$25,682,533.93

Final Resources

\$16,777,110.42

*Final Resources / Adequacy Target =
Percent of Adequacy*

Percent of Adequacy

65%

Tier Assignment

1

Base Funding Minimum

Tier Funding

\$351,606.93

FY 19 Base Funding Minimum

\$4,369,733.89

*+
Tier Funding =
Gross State Contribution*

Gross State Contribution

\$4,721,340.82

BOE MEETING AUGUST 15, 2019
FREEDOM OF INFORMATION REQUESTS FULFILLED

| Date of Request | Requestor | Documents Requested | Date of Response |
|-----------------|------------------|---|------------------|
| 7/18/2019 | Empower Illinois | Student activities and course offerings | 7/22/2019 |